



École Intermédiaire  
LANSDOWNE  
Middle School



**PARENTS  
ADVISORY**  
COUNCIL

## AGENDA

27 November 2024

18:00 – 19:00

North Campus Library

- Territorial Acknowledgement and check-in
- Approval of Agenda
- Approval of 16 October Minutes (see attached)
  
- Reports
  - Chair
  - Treasurer
    - Process for allocating gaming funds
  - LMPA Liaison
  - VCPAC Liaison
  - Lansdowne administration
    - School safety protocols / SPLOs
  
- New business
  - Funding request applications
  - First Lego
  - Parent Education opportunities
  - Positions to be filled:
    - Treasurer
    - VCPAC liaison
  - Student education opportunity: SOGI presentation (Out in Schools)  
<https://outonscreen.com/out-in-schools/>
  
- Next meeting 22 January (South)
- Adjournment

FOR INFORMATION: PAC Gambling Grant guide.

<https://www2.gov.bc.ca/assets/gov/sports-recreation-arts-and-culture/gambling/grants/archived-2023-guide-pac.pdf>

## LPAC DRAFT MINUTES 16 OCTOBER 2024

**Attendees:** Gillian Braun (Principal), Bijan Ahmadi (President and Chair), Rosemary McCutcheon (Treasurer), Laura Siberry (LMPA Liaison), Sarah Hostettler, Ann Valikoski, Kristy Domineck, Jennifer Hofmann

**Regrets:** Hilary Hope (Secretary)

### 6:05 pm call to order and territorial acknowledgement

- Agenda and minutes moved by unanimous consent
- Roundtable introductions held welcoming new members at large

### Chair report

- There are no teacher funding requests available to review at this meeting. We will keep the request open.
- Reminder that the VCPAC liaison rep. position is open. (Carlene had to step away from the role as she is now the VP of the VCPAC). Group discussion about possibility of setting up a Change.org petition to ask trustees to cancel the Schoolcashonline fee and transaction charge.
- The parent volunteer coordinator position is also still open. To date, 36 parents have expressed interest in PAC involvement and some have volunteered to help with the Gr. 6 vaccination program specifically. **ACTIONS:** Gillian will create an Excel doc. to track PAC volunteers. Bijan will reach out to all parents who expressed interest in volunteering.

### Treasurer report

- Rosemary presented a slightly revised 2024-25 PAC budget. On the projected revenue side, the Gaming Grant amount was lowered by \$400 to account for 20 fewer students; on the projected expenses, an additional \$200 was added to LMS staff appreciation to also include appreciation for teachers and volunteers who support sports and an LMS staff appreciation event line was added for \$350.
- The PAC will continue to use the Gaming grant to fund extracurricular fieldtrips.
- The PAC is open to identifying and taking on additional fundraising opportunities if the need arises; for instance, we could do a holiday drive if there's an identified community need or a bottle drive to support the two Quebec trips this winter and spring.
- There are 768 students at Lansdowne this year!

### Administration report

- Full fall schedule of past and upcoming events: National Day for Truth and Reconciliation, Sept. 23 Pro-D Day (there's been a 40% turnover in teachers, staff and admin. this year), hot lunches have started (this fundraiser pays for most of the fieldtrips), Great Shakeout, FSA tests for Gr. 7, Cops for Cancer drive-by, Hallowe'en dance at South, costume contest at north, winter dance to celebrate the many cultures that mark this season, Gr. 6 immunizations (parents have volunteered to help), Remembrance Day Ceremony, CC Day on Nov. 25, basketball startup
- New cell phone "off and away" practice going well.
- Gillian shared a teacher request for PAC Gaming Grant funding form modelled on one used at previous school. The group discussed whether teachers could use this form for their requests for \$5,000 in discretionary funding (donations carried over from last year). It was decided that there would need to be a different form for teacher use. **ACTION:** Gillian will ask Beth if she has a

## LPAC DRAFT MINUTES 16 OCTOBER 2024

form. There will be a call for applications in the winter and another in the spring. Gillian and Beth will review the applications before sending them to the PAC for discussion. No hard deadline for winter requests at this time. It was noted that we provide one-time not multi-year funding.

**VCPAC report:** N/A

### **LMPA report**

- The LMPA AGM was held on Oct. 07 and the 2024-25 budget was approved. Roughly half of all Lansdowne students (350) are in the music program this year. LMPA will continue with the usual fundraising appeals this year (50-50 sales at concerts, fall and spring chocolate sales, winter and spring plant sales, coffee sales year 'round, Just Desserts fundraising concert (looking to expand fundraising opportunities on the night of the concert); LMPA is considering getting a Square account for on-site donations.
- The PAC would like to ask the LMPA if they can set up a PAC info table at each upcoming concert. **ACTION:** Laura to take that request to the next LMPA meeting (Nov. 04).

**8:35 pm meeting adjourned**

**Next meeting:** Nov. 27 at North Campus. There is no Dec. PAC meeting.