



École Intermédiaire
LANSDOWNE
Middle School



**PARENTS
ADVISORY**
COUNCIL

AGENDA

25 September 2024
18:00 – 19:00
North Campus Library

- Territorial Acknowledgement
- Welcome, Introductions, and check-in
- Approval of Agenda
- Approval of 22 May Minutes (see attached)

- Reports
 - Chair
 - Treasurer
 - LMPA Liaison
 - VCPAC Liaison
 - Lansdowne administration

- New business
 - Budget Review and approval
 - PAC involvement at PT conferences (from May)
 - Parent Education Fund
 - BCCPAC Membership
 - Parent Volunteer Coordinator

- Next meeting 16 October (South)
- Adjournment

LPAC DRAFT MINUTES 22 MAY 2024

Attendees: Rosemary McCutcheon (Treasurer), Carlene Nex (VCPAC liaison), Bijan Ahmadi (Chair), Hilary Hope (Secretary), Jennifer Hofmman, Sarah Hostetteler, Carter Giesbrecht (Principal), Gillian Braun (Incoming Principal)

6:00 call to order / acknowledge territory Agenda / minutes moved by unanimous consent.

Introduction of Gillian Braun, current principal at Central Middle School (5 years), and incoming principal next year.

Chairs' report:

- June 25th best day for staff appreciation after consultation with administration
- PAC to take it on, onsite at both campuses
- Rosemary suggested to reach out to volunteers for support

Treasurer's Report:

- Camera purchased
- \$885 spent of \$1500 allocated for BIPOC lunchtime groups
- Still outstanding Lego club computer
- A lot of groups have not spent amounts PAC has allocated
- Application for gaming grant has been submitted

LMPA Report:

- June 3rd AGM at Kerri (President's) place

VCPAC Report:

- May 13 AGM
- Elections held
- Braden Hutchins (head of PAC at Quadra) will be chair, Carlene will be vice chair, Nyssa treasurer
- VCPAC has large budget for seminars/speakers. District also has budget for schools that apply
- Black Grad was big success
- New chair suggested sending survey to parents and staff as to how PACs can support students/schools
- Final meeting June 11th at Spectrum, doubles as awards night

Administration Report:

- Code of Conduct - annually review with staff, students and community
- Looking at unified middle school code of conduct for 2025
- A few key items changing this year
 - Addition of cell phone policy - will implement policy line from Ministry of Education once they get that
 - Sale of items within schools
 - vapourizers not allowed
- Gareth moves to support changes to code of conduct put forward by Carter, 2nd by Bijan, **motion passed**

New Business:

- Gift Cards
 - Gareth: would be nice to acknowledge teacher sponsor for off campus sporting events; suggestion \$20 gift card
 - Carter: likely up to 15 teachers have been involved this year in off campus sponsorship
 - Gareth moves to approve expenditure for teacher sponsors who volunteer time outside of school hours, \$20 GC per teacher, Hilary 2nd motion, **motion passed**
 - Rosemary: \$400 allocated, to come from donations budget
- September social? Encourage grade 6 parents to join PAC
- October parent teacher conferences - bring in food trucks like last year. Incorporate PAC appreciation. **Discuss at first meeting next school year**
- Bijan committing to organizing staff appreciation goodies (dilly bars & coffee) June 25th 12-1pm. Bijan will arrange volunteers
- Grade 8 celebration: Bijan requested update. Rosemary to ask Wendy what cakes cost last year + add inflation + add extra students.

Executive Committee 2024/25 (by consensus):

- Chair: Bijan
- *Gareth: not at Lansdowne next year*
- Treasurer: Rosemary, *happy to transition throughout year with new person*
- VCPAC liaison: Carlene
- Secretary: Hilary

Next meeting September 25th at 6pm at North Campus